

FIRST RESPONDER NETWORK AUTHORITY
MINUTES OF THE SEPTEMBER 16, 2014 COMMITTEE MEETINGS
December 9, 2014

The First Responder Network Authority ("FirstNet") Board held four consecutive committee meetings on September 16, 2014 starting at 2:00 PM EDT at the FirstNet headquarters, John Wesley Powell Federal Building, 12201 Sunrise Valley Drive, Reston, VA. The meetings were made available to the public via webcast. A transcript of the meetings and the archived copy of the webcasts are available on the FirstNet website.

GOVERNANCE AND PERSONNEL COMMITTEE

Roll Call:

The following Committee members were present: Barry Boniface, Tim Bryan, Jeff Johnson, Teri Takai, and Sue Swenson. This represented a quorum. Committee Chair, Sue Swenson, called the meeting to order.

Matters Discussed:

The Committee heard from Art Warren (Department of Commerce Senior Counsel for Ethics) and Stuart Kupinsky (FirstNet Chief Counsel) on conflicts of interest review and clearance procedures for Board members. It was mentioned that (1) Board members receive regular training on Federal ethics rules and Federal procurement processes and key laws; (2) conflict of interest memos are distributed prior to each Board meeting; and (3) ethics attorneys attend management, compliance, and other FirstNet meetings, including all Board meeting preparation briefings.

The Committee also voted to close the session to discuss personnel matters.

Votes Taken:

The Committee voted to approve the minutes from the previous meeting. Mr. Johnson abstained from the vote (new Governance and Personnel Committee assignment as of September 2014).

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

TECHNOLOGY COMMITTEE

Roll Call:

The following Committee members were present: Barry Boniface, Chris Burbank, Kevin McGinnis, Frank Plastina, and Ed Reynolds. Suzanne Spaulding (designee for the Secretary of Homeland Security) was absent. This represented a quorum. Committee

Chair, Barry Boniface, called the meeting to order.

Matters Discussed:

The Committee heard from FirstNet's Chief Technology Officer (CTO), Ali Afrashteh, on the CTO focus areas, Request for Proposal (RFP) support, hiring, public safety grade updates, Public Safety Communications Research (PSCR) progress, and public safety Long-Term Evolution (LTE) deployments. The Committee also heard from the Chief Counsel, Stuart Kupinsky, on the consideration of the public notice and comment process as it pertained to the Technology Committee. It also heard from the Acting General Manager, TJ Kennedy, on the consideration of the Request for Information (RFI) as it related to the committee.

Votes Taken:

The Committee voted to approve the minutes from the previous meeting. The Committee also adopted resolutions on the Public Notice and Comment Process and the RFI.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

OUTREACH COMMITTEE

Roll Call:

The following Committee members were present: Ron Davis (designee for the Attorney General), Governor Jim Douglas, Jeff Johnson, Kevin McGinnis, Mayor Annise Parker, Suzanne Spaulding (designee for the Secretary of U.S. Department of Homeland Security), and Teri Takai. Richard Stanek was absent. This represented a quorum. Committee Chair, Jeff Johnson, called the meeting to order.

Matters Discussed:

The Director of State Consultation, Dave Buchanan, provided an update on state consultation, including an overview and lessons learned from the first initial consultation meeting in Maryland in July 2014, as well as next steps. The Committee also heard from the Chief Counsel, Stuart Kupinsky, on the consideration of the public notice and comment process as it pertained to the Outreach Committee. It also heard from the Acting General Manager, TJ Kennedy, on the consideration of the Request for Information (RFI) as it related to the committee.

Votes Taken:

The Committee voted to approve the minutes from the previous meeting. Governor Douglas and Mayor Parker abstained from the vote (new Board members). The Committee also adopted resolutions on the Public Notice and Comment Process and the

RFI.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.

FINANCE COMMITTEE

Roll Call:

The following Committee members were present: Tim Bryan, Governor Douglas, Frank Plastina, Ed Reynolds, and Sue Swenson. Brian Deese (designee for the Director of the Office of Management and Budget) was absent. Committee Chair, Tim Bryan, called the meeting to order.

Matters Discussed:

Deputy Chief Counsel, Jason Karp, provided an update on the FirstNet compliance program. The program has three main goals, including to (1) foster the highest ethical standards and a commitment to compliance with the law and applicable policies amongst FirstNet personnel consistent with FirstNet ethical values; (2) be designed to be effective in preventing, detecting and appropriately reporting and addressing any allegation of misconduct and violations of law and policy by FirstNet personnel; and (3) comply with and incorporate all applicable laws and government requirements.

The Committee also heard from the Chief Counsel, Stuart Kupinsky, on the consideration of the public notice and comment process as it pertained to the Finance Committee. It also heard from the Acting General Manager, TJ Kennedy, on the consideration of the Request for Information (RFI) as it related to the committee. The Chief Financial Officer, Randy Lyon, also briefed the committee on the consideration of the fiscal year 2015 budget.

Votes Taken:

The Committee voted to approve the minutes from the previous meeting. Governor Douglas and Mr. Plastina abstained from the vote (new Board members). The Committee also adopted resolutions on the Public Notice and Comment Process and the RFI, as well as a resolution to the Board to approve management's fiscal year 2015 budget.

Meeting Adjourned:

The Committee voted unanimously to adjourn the meeting.