



FIRST RESPONDER NETWORK AUTHORITY  
**GOVERNANCE AND PERSONNEL COMMITTEE RESOLUTION 8**  
REVISION OF THE PUBLIC SAFETY ADVISORY COMMITTEE CHARTER  
June 29, 2016

WHEREAS, the First Responder Network Authority (FirstNet) was established under the Middle Class Tax Relief and Job Creation Act of 2012 (Act), which mandates the creation of a nationwide public safety broadband network that will enable police, firefighters, emergency medical service professionals, and other public safety officials to more effectively communicate and perform their missions;

WHEREAS, the Act requires FirstNet to establish a standing public safety advisory committee (PSAC) to assist in carrying out its duties and responsibilities;

WHEREAS, on September 25, 2012, the FirstNet Board adopted Resolution 4 establishing the PSAC;

WHEREAS, on December 12, 2012, the FirstNet Board adopted Resolution 13 defining the roles and responsibilities of the PSAC;

WHEREAS, on June 3, 2014, the FirstNet Board adopted Resolution 59 approving the PSAC Charter;

WHEREAS, FirstNet desires to modify the PSAC Charter with two additional members and updates to the governance of the PSAC;

NOW THEREFORE BE IT RESOLVED that the Governance and Personnel Committee approves and recommends that the Board adopt the revised and amended PSAC Charter as presented to the Board by FirstNet senior leadership, copies of which are attached hereto as Exhibit A.

I, the undersigned, Board Secretary of the First Responder Network Authority, do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Governance and Personnel Committee of the First Responder Network Authority on June 29, 2016, at which a quorum was present and voted.

  
Karen Miller-Kuwana, Board Secretary

U.S.DEPARTMENT OF COMMERCE  
CHARTER OF THE  
FIRST RESPONDER NETWORK AUTHORITY  
PUBLIC SAFETY ADVISORY COMMITTEE

(As Amended)

1. Committee's Official Designation (Title)

Public Safety Advisory Committee (PSAC)

2. Authority

The First Responder Network Authority (FirstNet) established the Public Safety Advisory Committee under the authority of Middle Class Tax Relief and Job Creation Act of 2012 (Tax Relief Act), Pub. L. No. 112-96, 126 Stat. 156, § 6205(a)(1) (47 U.S.C. § 1425(a)(1)), and in accordance with the Unfunded Mandates Reform Act, 2 U.S.C. § 1534(b).

3. Objectives and Scope of Activities

The PSAC provides advice and recommendations to FirstNet. The objective of the PSAC is to assist FirstNet in carrying out its duties relative to the design, construction, deployment, and operation of the nationwide interoperable public safety broadband network. The PSAC will assist FirstNet in maintaining the crucial dialogue with local, state, tribal, and federal government and public safety leaders.

The PSAC will also enable FirstNet to receive feedback from and exchange ideas with a wide swath of important stakeholders. Thus, the PSAC will support FirstNet in more effectively reaching its goals of building a nationwide public safety network and providing the best possible service to the public safety community. The scope of the PSAC's activities will be limited to matters involving shared intergovernmental responsibilities or administration.

4. Description of Duties

FirstNet intends to seek the advice of the PSAC on a wide variety of matters involving shared intergovernmental responsibilities or administration, including, without limitation, advice on aspects of outreach, state consultation, and state plans. FirstNet will issue written requests for these and other matters in the order FirstNet deems most helpful in consultation with the PSAC, and the PSAC will provide advice and recommendations to FirstNet in response to such requests. The PSAC may request additional assignments, modification of assignments, and seek authorization to advise FirstNet on matters not currently assigned. The PSAC will assist FirstNet by representing the consensus views of the public safety community to FirstNet. It may also provide a forum for public safety stakeholders to present current and emerging issues in public safety network management, policy, reform, and technology.

5. Agency or Official to Whom the Committee Reports

The PSAC will report and provide advice to the FirstNet Board through the Designated FirstNet Liaison. The Designated FirstNet Liaison will also communicate work assignments, priorities, and work plans to the PSAC on FirstNet's behalf.

## 6. Support

FirstNet will provide staff and resources to support the committee.

## 7. Designated FirstNet Liaison

FirstNet's Chief Customer Officer (CCO) serves as the Designated FirstNet Liaison to the PSAC.

## 8. Estimated Number and Frequency of Meetings

It is anticipated that the PSAC will meet in person approximately two times a year, as determined by the PSAC Chair and subject to the call of the Designated FirstNet Liaison. The PSAC may hold additional telephonic meetings, as determined by the PSAC Chair and subject to the call of the Designated FirstNet Liaison. FirstNet staff shall take the official minutes of all meetings.

## 9. Membership and Designation

The PSAC shall be comprised of no more than 45 members who represent local, state, and tribal public safety organizations and shall also include a federal member from the U.S. Department of Homeland Security and the U.S. Department of Justice.

Non-federal members must be elected or designated officials of local, state, or tribal governments serving in their official capacities, which includes the Washington D.C. representatives of such organizations. A list of such organizations is set forth at appendix A. Such members shall be recommended by their respective organizations, but must be appointed by the Chair of the FirstNet Board. Non-federal members of such organizations will serve for a term of two years, but may be reappointed for additional consecutive terms. Federal members shall be recommended by their respective organizations, but must be appointed by the Chair of the FirstNet Board. Federal members will serve for a term of two years, but may be reappointed for additional consecutive terms.

The PSAC shall be headed by a Chair and an Executive Committee, consisting of five members (including the Chair) appointed by the Chair of the FirstNet Board. The PSAC Chair shall serve a one-year term, but may be reappointed for two additional consecutive terms. Subsequent appointments (beyond the three years) of the PSAC Chair may be approved by the Board.

The Executive Committee shall assist the Chair in operating the PSAC and coordinating with the full PSAC membership. Each member of the Executive Committee shall serve a one-year term, but may be reappointed for additional consecutive terms. Decisions of the Executive Committee shall be by majority vote.

No member of the PSAC or its subgroups shall be a registered lobbyist under the Lobbying Disclosure Act of 1995, as amended, 2 U.S.C. § 1601 et seq., in accordance with the President's Memorandum on Lobbyists, Memorandum for the Heads of Agency Boards and Commissions: Lobbyists on Agency Boards and Commissions (June 18, 2010), <http://www.whitehouse.gov/the-press-office/presidential-memorandum-lobbyists-agency-boards-and-commissions>.

## 10. Subcommittees

FirstNet may create subcommittees, working groups, standing committees, ad hoc groups, task groups, or other subgroups as it considers necessary for the performance of the PSAC's functions. Like the full committee, PSAC subgroups may meet solely for the purpose of discussing shared intergovernmental

responsibilities or administration. Any subgroup established will report to the Executive Committee and must not provide advice or work products directly to FirstNet.

#### 11. Duration/Termination

The PSAC is a standing committee. This charter will remain in effect until 2027 and may be amended from time to time by FirstNet.



Sue Swenson  
Chairwoman of the Board  
First Responder Network Authority

Dated: June 29, 2016

**Appendix A**  
**PSAC Membership Organizations**

1. American Association of State Highway & Transportation Officials
2. Association of Public-Safety Communications Officials-International
3. American Public Works Association
4. Forestry Conservation Communications Association
5. Governors Homeland Security Advisors Council
6. Interagency Board
7. International Association of Chiefs of Police
8. International Association of Emergency Managers
9. International Association of Fire Chiefs
10. International City/County Management Association
11. International Justice and Public Safety Network
12. International Municipal Signal Association
13. Major Cities (Police) Chiefs Association
14. Major County Sheriffs' Association
15. Metropolitan Fire Chiefs Association
16. National Association of Counties
17. National Association of Emergency Medical Technicians
18. National Association of Regional Councils
19. National Association of State Chief Information Officers
20. National Association of State EMS Officials
21. National Association of State 9-1-1 Administrators
22. National Association of State Technology Directors
23. National Association of Telecommunications Officers and Advisors
24. National Congress of American Indians
25. National Criminal Justice Association
26. National Conference of State Legislatures
27. National Council of Statewide Interoperability Coordinators
28. National Emergency Management Association
29. National EMS Management Association
30. National Emergency Number Association
31. National Governors Association
32. National League of Cities
33. National Public Safety Telecommunications Council
34. National Sheriffs' Association
35. National Consortium of Justice Information Statistics
36. National Volunteer Fire Council
37. U.S. Conference of Mayors
38. SAFECOM Executive Committee (At Large)
39. Fire Non-Management First Line Responder (At Large)
40. Police Non-Management First Line Responder (At Large)
41. Police Non-Management First Line Responder (At Large)
42. U.S. Department of Homeland Security (Federal Member)
43. U.S. Department of Justice (Federal Member)